

SECTION A

1. The text or graphics we cut or copy goes to the
 - a. Desktop
 - b. Clipboard
 - c. Read only memory
 - d. Recycle bin

2. A software package obtained without licence is said to be
 - a. Duplicated
 - b. Shared
 - c. Pirated
 - d. Original

3. The keyboard key used to move the cursor by a fixed number of spaces is the
 - a. Control key
 - b. Shift key
 - c. Tab key
 - d. Alt key

4. What do you call the rectangular box the covers all or part of your computer desktop screen?
 - a. Window
 - b. Icon
 - c. Menu
 - d. Pointer

5. What do you call the small pictures that sit on your computer desktop screen that open up files, folders or applications when you double-click on them?
 - a. Window
 - b. Icon
 - c. Menu
 - d. Pointer

6. What do you call the list of options that are given to you when you click on words at the top of the window in you computer desktop?
 - a. Window
 - b. Icon
 - c. Menu
 - d. Pointer

7. What do you call the short arrow-like thing on your computer desktop that you control with your computer mouse?
 - a. Window
 - b. Icon
 - c. Menu
 - d. Pointer
8. A computer virus is made up of two parts. Which part is that one that searches out and infects other computers?
 - a. Infector
 - b. Detonator
 - c. Compiler
 - d. Debugger
9. A computer virus is made up of two parts. Which part is that one that does something unwanted (by the computer user) when some event happens to trigger it?
 - a. Infector
 - b. Detonator
 - c. Compiler
 - d. Debugger
10. Which of the following tasks below is **NOT** a basic task that the computer's Operating System handles?
 - a. Deleting files
 - b. Deleting folders
 - c. Deleting directories
 - d. Deleting words

SECTION B

1. Give an example of software for each of the following:
 - a. System Software: _____
 - b. Application Software: _____
2. Name the **TWO** types of paper orientation that can be selected from the printer or page setup:
 - a. _____
 - b. _____
3. Describe **WHEN** you would use 'save' and when you would use 'save as':
 - a. 'Save' : _____
 - b. 'Save As' : _____
4. The 'three-finger-salute' is a slang given to the use of CTRL-ALT-DEL on the computer keyboard to reboot an IBM compatible computer. **WHY** would you want to use that to reboot the computer?

5. Explain the difference between a Cold Reboot and a Warm Reboot?

SECTION C

1. Computers need software for them to operate. Software is written by people who know programming. Also, computers have to be designed for different purposes.
 - a. Name the **TWO** types of software.
 - i. _____
 - ii. _____
 - b. What do we call a person who writes a computer program?

 - c. Computers can be divided into **TWO** main groups. What are they?
 - i. _____
 - ii. _____
 - d. Computer are also classified into **THREE** types. List the **THREE** types.
 - i. _____
 - ii. _____
 - iii. _____

2. Ahmad works for an advertising company in Gadong. He has been asked to give a demonstration in Kuala Belait to promote his company.
- a. Name **ONE** application package the he would use for his presentation. [1]

 - b. List **TWO** features found in the package that can make his presentation interesting. [2]
 - i. _____
 - ii. _____
 - c. What application package would he use to produce his notes? [1]

 - d. Name a peripheral device he would connect to his computer to show his presentation to a large audience. [1]

 - e. Give **THREE** advantages of using computers to design posters over manual graphics design. [3]
 - i. _____
 - ii. _____
 - iii. _____

3. Many computers nowadays use a GUI Windows operating system.

- a. What does GUI stand for? [1]

- b. Complete the sentences below using the terms for the box [4]

mouse	window	icon	options	Desktop	arrow
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 - i. A _____ is a rectangular portion of the video screen.
 - ii. A menu is a list of _____ that allows the user to choose.
 - iii. An _____ is a meaningful symbol to represent items such as commands, disk drives, etc.
 - iv. The pointer cursor usually looks like a short _____.
 - v. The background of the WIMP interface is called the _____.
- c. What happens when you double-click a filename? [2]

