

MCQ:

1. A set of programs that tell the computer what to do is referred as

- A. softcopy
- B. hardcopy
- C. software
- D. hardware

2. Who does a software house employ to create software?

- A. Computer programmers
- B. Computer technicians
- C. Computer engineers
- D. Computer hackers

3. Which of the following package is the most common package used in banks?

- A. CAD package
- B. Animation package
- C. Spreadsheet package
- D. Presentation graphics package

4. What do you understand by the term “**shareware**”?

- A. The software which is given free of charge.
- B. The software that is copied to save as backup.
- C. The software which can be tried first before buying.
- D. The software bought by somebody and copied to share with friends.

5 .Which of the following is **not** an operating system?

- A. Windows XP
- B. MacOS X
- C. Ms- DOS
- D. Oracle

6. Corel Draw is an example of

- A. CAD package
- B. Graphics package
- C. Communication package
- D. Presentation graphic package

7. Salimah is a thrifty and smart housewife. She keeps track of her family's daily household expenditure and computes the total expenditure for each month. In the above case, what is the suitable type of package should Salimah used?

- A. Word processing package
- B. Spreadsheet package
- C. Database package
- D. Graphics package

8. Which of the following is **not true** about ready-made package?

- A. It is very flexible with its functions and features.
- B. It is always available at the computer shop.
- C. It normally comes with a manual book.
- D. It is relatively cheap.

9. Which of the following is **best** describe the application of database package?

- A. To send messages electronically.
- B. To create the blueprint of a house.
- C. To maintain students' particulars as to produce reports.
- D. To create letters and reports which need frequent changes

10. The software that is best used to handle page layout of a school newsletter that combining texts, columns and graphics is_____.

- A. Database package
- B. Word Processing package
- C. Desktop Publishing package
- D. Presentation Graphics package

SHORT QUESTIONS:

1. State **two** main functions of operating software?

1. Run the program.

2. Control the hardware.

3.To manage the information on the disk.

2. Give **two** examples of software for DBMS package.

FoxPro, Dbase, Oracle, Ms Access, Paradox

3. State **two** factors which you must consider when selecting a package.

1. The cost of the package. Is it affordable?
2. The hardware compatibility
3. The problem to be solved.

4. What is meant by **integrated package**? Give an example of such package.

Integrated package combines many different types of application together in one single package. Example: Microsoft Office 2000.

5. List **two** reasons why it is better to buy existing software than a specially written one.

1. It is cheaper.
 2. It is easily available at the shop.
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STRUCTURED QUESTION

1. Computers need software for them to operate. Their software is written by groups of people who know programming.

(a) Name the **two** types of software.

1. Operating software, 2. Application software

[2]

(b) State **one** difference between the two types of software given in 1(a).

Operating system is software used by the computer itself to control its basic operations and application software is software used by users to do a variety of tasks. [2]

(c) Different financial software is readily available in computer shops. It is used to teach users on how to invest for better returns. And this software normally comes with a manual.

(i) Would you classify this financial software as ready-made package or user-designed software? Give a reason for your answer.

It is a ready –made package. Because it is readily available in the computer shops [2]

(ii) What is a manual? Suggest **one** way on how the manual of the software can be useful.

A manual is a book that contains of the steps on how to use the package and some simple troubleshooting. [2]

(c) Name the suitable **application software** used for the task below:

(i) To calculate the salary details of employees. Accounting package [1]

(ii) To create a plan of a building by architect. CAD program / Graphics package [1]

(iii) To write a field-study report. Word processing account [1]

(iv) To store a school's student records. Database/ DBMS [1]