



UNIVERSITY *of* CAMBRIDGE  
International Examinations

# Setting Question Papers:

## Summary of key points



# Setting a Question Paper

- Validity, reliability, fairness and practicality
- Assessment objectives
- Subject content
- Weightings / percentages / %
- Setting grid
- Specified format
- Previous papers
- Differentiation vs discrimination



# Setting a Question

- Validity
- Reliability
- Fairness / accessibility
- Assessment objective(s)
- Subject content
- Clarity
- Providing a context
- Materials



# Producing a Mark Scheme

- Integral part of the question setting process
- Indication of validity of questions / paper
- Means of ensuring reliability of marking
- Closely matched to questions / paper
- Anticipates all likely correct responses
- Provides rationale for rejecting incorrect responses
- Accommodates unexpected correct responses



# Producing a Checklist

- To provide a means of checking that a paper, all the questions and the mark scheme are as good as they can be
- Paper – content, coverage, skills tested.....
- Question – clear, appropriate, level of demand.....
- Mark scheme – matches questions, clear....